

## QK Glossary

<b>SLT</b>	<i>Senior Leadership Team.</i> This team is made up of the Headteacher, the Deputies and Assistant Headteachers. The team is responsible for making important decisions and managing the school. A member of SLT will meet with you in Term 1 to find out how you are settling in at QK.
<b>DoL Year 7</b>	<i>Director of Learning.</i> This person is responsible for making important decisions and managing the year group. The DoL is based in the Year 7 office.
<b>ADoL Year 7</b>	<i>Assistant Director of Learning.</i> This person supports the Director of Learning. You can go to your ADoL when your DoL is not available.
<b>Tutor</b>	When you join the school you will be put in to a tutor group. The teacher in charge of your class is called the tutor. You will see the tutor every morning and every afternoon for registration so that they get to know you really well.
<b>Co-Tutor</b>	This teacher assists the Tutor.
<b>Transition Manager</b>	This is the person who makes sure we get useful information about you from your primary school. They are based in the Year 7 office and support the DoL and ADoL.
<b>SLT Mentor</b>	A member of SLT will meet with you in Term 1 to find out how you are settling in at QK. They will ask you questions and share the information with your DoL and teachers to make sure you are successful in Year 7.
<b>Peer Mentor</b>	A peer mentor is a sixth form student who has been trained to support younger students with any issues they may be experiencing. The peer mentor will meet with you and advise you on how to deal with the issues.
<b>Progress Review</b>	It is important for the school to keep in touch and discuss student progress. In progress review meetings, your parent/ carer is expected to come to the school to meet your tutor to discuss how you are progressing in each of your subjects. Your parent/ carer will receive a report which will inform them whether you are on track or off track in each of your subjects.
<b>Reading Age</b>	At QK reading is very important. That's why we will give you reading tests to find out what reading age you are at. From your reading age we will know what reading level you are and what reading books you need.

**Reading Period** Every Monday morning all students go to a reading group with students who have a similar reading age to them. Each group is led by an adult who organises everyone taking it in turns to read. At the end of each book you will take a reading quiz.

**Accelerated Reader** This is a computer programme that supports your reading development. You will take quizzes on Accelerated Reader on the books you have read and be given feedback on your reading progress. It is Accelerated Reader that is used to find out your reading age.